Dr. Babasaheb Ambedkar Open University Term End Examination July – 2023

Course	: BBA/DBA	Date	:	27-July-2023
Subject Code	: BBA-203(NEW)/DBA-203	Time	:	12:45pm to 03:00pm
Subject Name	: Computer Application	Duration	:	02.15 Hours
		Max. Marks	:	70

Section A

Answer the following (Attempt any three)

- 1. Explain types of Computer System.
- 2. Write a short note on Linux.
- 3. What is the use of word processing? Explain benefits of it.
- 4. Explain different types of charts in Excel.
- 5. Write a short not on RDBMS.

Section **B**

Answer the following (Attempt any four)

- 1. Explain different types of storage devices.
- 2. What is an operating system? Explain functions of an Operating System.
- 3. What is Time Sharing? Explain it with advantages and disadvantages.
- 4. What is table? Explain creating and formatting table in detail.
- 5. Write a short note on date and time function in Excel.
- 6. What is the use of Microsoft RowerPoint? Describe how to create new presentation.

Section C Part A (Multiple Choice Questions)

1	What is full form of RFID ?					
	А	Radio Frequency Identification	В	Receiver Frequency Identification		
	С	Radio Frequency Incidence	D	Receiver Frequency Incidence		
2	1 by	byte equal to bits.				
	А	8 bits	В	16 bits		
	С	24 bits	D	1024 bits		
3	Whi	Which command is used to remove files ?				
	А	Dm	В	rm		
	С	Erase	D	remove		
4	FSF	FSF stand for –				
	А	Free Software File	В	Free Software Foundation		
	С	First Serve First	D	None of the above		
5	A system that supports multiple processes per user is called a					
	А	Multi-user system	В	Multi-programming system		
	С	Multi-tasking system	D	None of the above		
6	Onc	Once you create folders within the root folder, then these folders are called				
	А	Root	В	Subfolder		
	С	Folder	D	None of above		

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(20)

(10)

(30)

- 7 Select all text in the document or all files in File Explorer use_
 - A Ctrl+A
- B Shift+arrow

В

- C Ctrl+B D Single click
- 8 _____ is a grid of cells arranged in rows and columns.
 - A Tabs
 - C Table
- 9 A _____ once clicked, "jumps" to a different location in the file or to a different software program.
 - A Hyper

B Hyperlink

C Font

D None of these

Hyperlink

D None of these

- 10 You're creating a class presentation on note-taking strategies and want to include the YouTube video that taught you how-and why- to use Cornell notes. To add it to your presentation:
 - A Select Insert > Online Video > B Search YouTube > Select a Vide > Insert
- From YouTube, Select Share, Copy and Paste the URL into your slide
 - C From YouTube, Select Share and D None of these select the Microsoft PowerPoint Icon

Part – B (Do as Directed)

(10)

- 1 ALU stands form_
- 2 SMP stands for _
- 3 Define: Daemons
- 4 What is windows operating seven?
- 5 Define: WordArt
- 6 What is Format painted
- 7 What is Workbook
- 8 What is sorting
- 9 What is cell reference?
- 10 What is template?
